

State of Hawaii
Wireless Enhanced 911 Board

SUBJECT: Minutes of February 9, 2007 Meeting

Members in Attendance: Roy Irei, Gordon Bruce, Russ Saito, Catherine Awakuni, Joel Matsunaga, Pete Jaeger, Dexter Takashima, and Paul Ferreira (attachment 1). Paul Ferreira was assigned the proxy for Milton Matsuoka (attachment 2). Roy Irei was assigned the proxy for Jeff Yamane (attachment 3).

Staff in Attendance: Philip Kahue (Executive Director), Bill Doolittle (Technical Consultant), Patricia Ohara (Deputy Attorney General), and Kerry Yoneshige (ASO for DAGS).

Guests in Attendance: Clement Chan (PM for Oahu PSAPs), and Captain Victor Ramos (Molokai PSAP Representative).

1. The chair called the meeting to order at 10:05 a.m.
2. The minutes of the January 19, 2007 meeting were approved.
3. Committee Updates by Chairs
 - a. Finance Committee Report.
 - i. The Statement of Cash Flows shows the account balances for both the General Fund and the Grant Fund (attachment 4). End of month, January 2007 General Fund balance is \$15,930,014.87.
 - ii. End of month, January 2007 Grant Fund balance is \$916,469.19.
 - iii. Mr. Matsunaga stated that the Finance and Technical Committees approved a Reimbursement Request Form that will be utilized to assist the Board on proper routing and disposition of reimbursement requests.
 - b. Technical Committee Report (attachment 5).
 - i. Technical Committee recommended funding the expansion of wireless coverage in rural areas (\$5M) and also in-building coverage for state and county buildings (\$2M).
 - ii. A motion was made by Mr. Irei, seconded by Mr. Bruce, and carried unanimously, to set aside \$7.6M to:
 1. Hire a Consultant/Program Manager (PM) to produce a study identifying all the requirements needed to implement an expansion of wireless coverage in rural areas, in-building coverage for state and county buildings, hard drives needed for shared mapping and data applications, and Project Locate for the counties related to network based carriers.
 2. PM will also develop the Request for Proposals for each of the above mentioned projects, prepare all solicitation documentation, and assist Board with selection process.

3. PM will also manage these projects and ensure it falls within the budgeted amount earmarked for the entire process.
 - iii. **ACTION ITEM: Technical and Administrative Committees will develop the RFP to solicit the services of a PM for the entire project.**
 - iv. Mr. Bruce mentioned that the City could manage the tower, as it is already doing so for 23 other towers. He believes this would allow the City to place their 800 MHz radio systems on the towers as part of its emergency response network.
- c. Policy and Objectives Committee Report.
- i. Ms. Awakuni stated that SB 1884 seeks to repeal most of the Special Funds, to include the Wireless Enhanced 911 Fund. **ACTION ITEM: Ms. Awakuni will send the re-drafted version of the Legislative testimony to the board members.**
 - ii. A motion was made by Mr. Saito for all board members to sign a final version of the testimony for submission. The motion was seconded by Mr. Jaeger and carried unanimously.
 - iii. Ms. Awakuni stated that the By-Laws were reviewed by Ms. Ohara, and there was question on whether by-laws should be adopted by the Board. **ACTION ITEM: Ms. Awakuni will send the draft version of the by-laws to the board members.**
 - iv. Mr. Saito made a motion to Ms. Ohara to provide the Board a brief on the extent of rule-making at its next meeting. The motion was seconded by Mr. Bruce and carried unanimously. **ACTION ITEM: Ms. Ohara will check on the extent of rule-making related to by-laws and report to the board at its next meeting.**
- d. Administration Committee Report. Nothing to Report.
- e. Public Relations Committee Report.
- i. Mr. Kahue stated that there are numerous print and video materials available for consumer education related to wireless e911. **ACTION ITEM: The board recommended that the ED contact each of the county Public Information Officers to determine each county's requirements.**
4. PSAP Status Updates (Attachment 6).
- a. Kauai
 - i. Expect the Request for Service (RFS) Letters to the wireless carriers to go out next week.
 - ii. Kauai received its IRS exemption in order to sign the contract with Positron. They expect their solution to be installed in April.
 - b. Oahu
 - i. Mr. Chan stated that Cingular is conducting its drive testing next week and Nextel expects to conduct their drive testing the week of Feb 26th.
 - ii. Sprint has not developed a schedule yet.
 - iii. MobiPCS, T-Mobile and Verizon are all complete. He expects all the other carriers to be Phase II complete by end of March 2007.
 - c. Molokai
 - i. Call routing sheets were completed and returned to carriers.

- ii. Scheduled to be completed by March 2007.
 - d. Maui
 - i. Investigating training courses for dispatchers.
 - ii. Awaiting quote from Pictometry to submit to the board.
 - e. Hawaii
 - i. Call routing sheets have been completed by Sprint, Nextel, Verizon, T-Mobile, Cingular and MobiPCS.
 - ii. Expect contract with Positron to be signed this week, with system installed and ready by April testing period.
 - f. **ACTION ITEM: Mr. Irei asked the ED to check with NENA to see if they can update their website for Phase II coverage in the state.**
5. Executive Director's Report – (attachment 7) – Reports filed last month, and upcoming reports were highlighted.
- a. The consumer education initiatives were covered in the Public Relations Committee update.
 - b. The draft IGA for City and County of Honolulu was sent to Ms. Nakayama in the County Finance Director's office for review. Mr. Bruce stated that they were within 2 weeks of finalizing the IGA for the City.
 - c. There were no further developments for the draft IGAs for Hawaii, Maui, and Kauai counties. Mr. Ferreira and Mr. Takashima asked for versions of their counties IGAs.
 - d. The press release was sent to the Honolulu Star-Bulletin, Advertiser, and television stations KHNL, KGMB, and KHON on Feb 7th.
 - e. Mr. Ramos stated that Captain Jeffrey Amaral was selected as AC Nakashima's replacement for Maui PSAP. ***Update: On February 13, Mr. Ramos informed the ED that Captain Jeffrey Amaral turned down the position, and Captain Clayton Tom will serve as the Maui PSAP Representative.***
 - f. **ACTION ITEM: ED will send out new list of all committees to board members.**
6. Discussion Items
- a. Voting for New Board Chair and Vice Chair.
 - i. Results of the voting showed that Mr. Saito was selected as the new Chair (Attachment 8), and Ms. Awakuni as the new Vice-Chair (Attachment 9).
 - ii. The new Chair and Vice-Chair will assume their positions beginning on February 10, 2007.
 - b. The Board did not vote for new Committee Chairs. However, Mr. Ramos will replace Mr. Matsuoka on all committees on which he provided representation.
 - c. The issue of SB 1884 was discussed during the Policy and Objectives Committee update.
 - d. The issue of the Board's By-Laws was discussed during the Policy and Objectives Committee update.

- e. Oahu PSAP requested attendance for 4 individuals to attend the Geospatial Integration for Public Safety Conference. Maui County wishes to send 3 individuals, Kauai County 4 individuals, and Hawaii County 3 individuals. The Oahu PSAP will query the Federal PSAPs to see if they wish to send anyone to this conference. Mr. Irei made a motion to approve the PSAPs' requests as a category of allowing training for this conference, with final headcounts from each of the PSAPs to be within reason. The motion was seconded by Mr. Matsunaga, and carried unanimously.
- f. Mr. Kahue stated that Verizon will not submit any reimbursement requests for 2007. They will self-recover for the future. Mr. Kahue cautioned that any wireless carrier can still recover from the fund going back to January 1, 2005. The statute (HRS §138) does not have a statute of limitations for recovery.

7. Action Items.

a. Technical and Administrative Committees:

- i. Develop an RFP to solicit the services of a PM for expansion of wireless coverage to rural areas, in-building coverage in state and county buildings, hard drives needed for shared mapping and data applications, and Project Locate for the counties related to network based carriers.

b. Policy and Objectives Committee:

- i. Send the draft version of the Legislative testimony to the board members.
- ii. Send the draft version of the By-Laws to the board members.

c. Deputy Attorney General - Check on the extent of rule-making related to by-laws and report to the board at its next meeting.

d. Executive Director:

- i. Contact each of the county Public Information Officers to determine each county's requirements for consumer education initiatives.
- ii. Check with NENA to see if they can update their website for Phase II coverage in the state.
- iii. Send out new list of all committees to board members.

8. Announcements – There were no announcements.

9. The next meeting is scheduled for Friday, March 9, 2007 at the same location (DAGS Comptroller Conference Room), and time of 10:00 a.m.

10. The meeting was adjourned at 12:00 p.m.



STATE OF HAWAII
WIRELESS ENHANCED 911 BOARD

February 9, 2007
10:00 a.m.

Department of Accounting and General Services
Comptroller's Conference Room 410
Kalanimoku Building
1151 Punchbowl Street
Honolulu, Hawaii 96813

AGENDA

- I. Call to order
- II. Review of Minutes for January 19, 2007 Board Meeting.
- III. Committee Updates by Chairs.
 - a. Finance Committee
 - b. Technical Committee
 - c. Policies and Objectives Committee
 - d. Administration Committee
 - e. Public Relations Committee
- IV. PSAP Status Updates
 - a. Kauai
 - b. Oahu
 - c. Molokai
 - d. Maui
 - e. Hawaii
- V. Executive Director's Monthly Report
- VI. Discussion Items.
 - a. Voting for new Board Chair and Vice Chair
 - b. Voting for new Committee Chairs
 - c. Testimony against SB 1884, which seeks to repeal the WE911 Fund
 - d. Status of Intrado Procurement Violation paperwork
 - e. By-Laws for the Board
 - f. Oahu PSAP Request for GIPSC Conference
 - g. Verizon Wireless Reimbursement Request
- VII. Announcements

VIII. Next meeting date and location

IX. Adjournment

**Wireless Enhanced 911
Board Meeting
February 9, 2007 – 10:00 a.m.
Department of Accounting and General Services
Comptroller's Conference Room 410
1151 Punchbowl Street, Honolulu, HI 96813**

Name	Agency	Phone
1. BILL DOOLITTLE	PRI INSUBNT	[REDACTED]
2. Pete Jaeger	SPRINT Nextel	[REDACTED]
3. Victor Ramos	MAUI POLICE DEPT	[REDACTED]
4. Catherine Awakuni	Division of Consumer	Advocacy [REDACTED]
5. Kerry Youngs	DSES	[REDACTED]
6. MAT SHANA	ATG	[REDACTED]
7. Clement Chan	C&C DIT	[REDACTED]
8. Dexter Takashima	Kauai PD	[REDACTED]
9. Paul K. Ferreira	HEPD	[REDACTED]
10. JOEL MATSUNAGA	HAWAIIAN TELCOM	[REDACTED]
11. GORDON BRUCE	C&C DIT	[REDACTED]
12. Roy Mei	T. Mobile	[REDACTED]
13. Philip Kahue	Akimeta Technologies	943-9545
14.		
15.		
16.		
17.		
18.		
19.		
20.		

Philip Kahue

From: milton matsuoka [REDACTED]
Sent: Wednesday, January 31, 2007 3:17 PM
To: Philip Kahue
Subject: proxy

Hi Philip,

I am assigning Board Member Paul Ferreira as my proxy until such time that Captain Victor Ramos is allowed to vote in my former position.

Milton

It's here! Your new message!
Get [new email alerts](#) with the free [Yahoo! Toolbar](#).

Philip Kahue

From: Irei, Roy [Roy.Irei@hawaii.gov]
Sent: Friday, February 09, 2007 9:22 AM
To: Philip Kahue
Subject: FW: Proxy

FYI

Thanks,

Roy Irei
General Manager, Hawaii
Engineering & Operations

From: Yamane, Jeff [mailto:jeff.yamane@hawaii.gov]
Sent: Thursday, February 08, 2007 10:56 AM
To: Irei, Roy
Subject: Proxy

I assign my proxy to Roy Irei for the Wireless E-911 board meeting on February 9, 2007.

Jeff Yamane

HAWAII WIRELESS ENHANCED 911 BOARD
STATEMENT OF CASH FLOWS
For month ending 31 Jan 07

General Fund ITEM	Beginning Balance	Net Change	Ending Balance
Cash Inflow:			
Surcharge Collection	\$ 15,076,482.27	\$ 834,201.72	\$ 15,910,683.99
Interest Income	\$ 575,222.69	\$ 52,765.66	\$ 627,988.35
Subtotal Cash Inflow	\$ 15,651,704.96	\$ 886,967.38	\$ 16,538,672.34
Cash Outflow:			
PSAP Reimbursement	\$ (123,355.55)	(95,616.45)	\$ (218,972.00)
Board Member Travel Expense	\$ (11,471.21)	\$ (729.60)	\$ (12,200.81)
E911 Phase 1 Cost Recovery FY 2005	\$ (15,926.28)		\$ (15,926.28)
Consultant-Akimeka	\$ (281,385.52)	\$ (70,785.01)	\$ (352,170.53)
Audit Expense	\$ (7,825.00)		\$ (7,825.00)
Board Strategic Planning Expenses	\$ (1,562.85)		\$ (1,562.85)
Subtotal Cash Outflow	\$ (441,526.41)	\$ (167,131.06)	\$ (608,657.47)
Totals	\$ 15,210,178.55	\$ 719,836.32	\$ 15,930,014.87

Grant Fund ITEM	Beginning Balance	Net Change	Ending Balance
Cash Inflow:			
Nextel Contribution	\$ 1,250,000.00		\$ 1,250,000.00
Cash Outflow:			
Consulting Expense (Intrado)	\$ (131,500.00)		\$ (131,500.00)
Maui Reception Expense	\$ (2,073.64)		\$ (2,073.64)
Maui PSAP Deployment	\$ (199,957.17)		\$ (199,957.17)
Subtotal Cash Outflow	\$ (333,530.81)	\$ -	\$ (333,530.81)
Totals	\$ 916,469.19	\$ -	\$ 916,469.19

HAWAII WIRELESS ENHANCED 911 BOARD
STATEMENT OF CASH FLOWS
For month ending 31 Jan 07

Narrative (General Fund):

No reconciling issue this month.

Narrative (Grant Fund):

No Activity for the month.

Hawaii Enhanced 911 Board Meeting
Technical Committee Report
Pete Jaeger Chairman

February 9, 2007

- Technical committee to explore ideas and recommend ways to expand 911 coverage for all carriers.
 - Tech committee recommends we approve funding for some of these projects to allow progress.
 - Scope would include hiring a project manager to develop plans for each of these projects.
1. Expand wireless coverage in rural areas. > \$5 million
 2. Expand in building coverage in State and County buildings > \$2 million.
 3. Purchase hard drives for shared mapping and data applications and hard drives. Vendor driven.
 4. Project locate for network based carriers. No funding County requests.
 5. Increase manpower hours via county request. No funding.
 6. Post deployment audits. No funding County request
 7. Customer education for the Counties that have deployed W911 with all carriers. – Board project
 8. Refine the leasing process for wireless carriers to build sites. No funding

Respectably submitted by Pete Jaeger

ATTACH 5

Hawaii Wireless E9-1-1 Deployments

Status Report

February 9, 2007

Maui PD (Phase II Complete)

- Maui Wireless Phase I & II implementation complete with all carriers excluding Mobi-PCS who does not currently provide service Maui.
 - PSAP investigating training courses to assist dispatchers in handling E-911 wireless calls. Request will be submitted to Wireless E-9-1-1 Board for funding consideration.
 - Awaiting quote from Pictometry to submit to Wireless E-9-1-1 Board for funding consideration.

Molokai (Phase II in Progress, RFS letters submitted in 12-15-06)

- Call Routing sheets completed and returned to carriers.
- Phase II implementation is expected to be completed by the end of March 2007.

Oahu PSAPs (Phase II in Progress, RFS letters submitted 7-25-06)

- Honolulu Police, Navy Regional Dispatch Center and Hickam AFB PSAPS Phase I & II implementation complete with Mobi-PCS, T-Mobile and Verizon.
- Drive testing with Cingular is scheduled for the week of Feb 12, 2007.

Hawaii PSAPs (Phase II in Progress, RFS letters submitted 10-18-06)

- Call Routing sheets completed and returned to Sprint, Nextel, Verizon, Cingular, T-Mobile, and Mobi-PCS.
- WSP cell site location worksheets developed for each carrier. Information will be necessary to identify appropriate information for the development of the mapping layers and to build information tables.
- Contract with Positron expected to be signed by this week. Remaining item for Positron was to provide IRS exemption letter. A copy of the IRS exemption was submitted to Kauai County who will forward a copy to Hawaii County representatives. Positron has indicated they will have their system in place to meet the April 1 -30, 2007 testing period. Mobi-PCS has indicated they will be ready and have scheduled to be the first WSP to conduct testing.
- Implementation Project Manager to meet with Positron Project representatives on 2-13-07 to begin Mapping System implementation plan and to meet with Hawaii County Director of Data

Systems to receive current status of electrical upgrades required for implementation of the mapping solution.

Kauai PSAP (Phase 0)

- Kauai County has received the IRS exemption in order to sign the contract. Positron has indicated their solution will be installed during the month of April or at the completion of the Hawaii County implementation.
- RFS letters are expected to be submitted by the end of the week (2-9-07).
- Implementation Project Manager to meet with Positron Project representatives on 2-13-07 in Hilo, Hawaii to begin Mapping System implementation plan for Kauai County.

State of Hawaii
Wireless Enhanced 911 Board

Executive Director's Monthly Report
February 9, 2007

1. Reports Filed
 - a. Quarterly - None
 - b. Annual - Feb 1: Request for Non-General Fund Information
2. Inquiries – None
3. Upcoming Reporting Requirements
 - a. Quarterly
 - i. Feb 15: PSAP Grant Fund Quarterly Report
 - b. Annual – None
 - c. Other – None
4. Fund Activity – Budget Financial Reporting for Board
5. Action Items.
 - a. Consumer Education Initiatives
 - b. Draft IGA for C&C of Honolulu, Hawaii County, Kauai County and Maui County
 - c. Press release for WE911 website
 - d. Disbursements
 - i. Maui County PSAP - \$95,616.45 and \$414.12
 - ii. Honolulu PD GeoComm Training Overtime - \$8,784.24
 - e. Reimbursement Requests
 - i. Verizon - \$33,056.02
 - ii. Nextel - \$33,907.29
 - f. Assistant Chief Richie Nakashima's replacement

ATTACH 7

WE911 BOARD CHAIR VOTING BALLOT

Please place a check mark to the right of the person you wish to select. Please make only one selection.

CHAIR

GORDON BRUCE ____

JOEL MATSUNAGA ____

RUSS SAITO ☒ ____

WE911 BOARD CHAIR VOTING BALLOT

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CHAIR

GORDON BRUCE _____

JOEL MATSUNAGA _____

RUSS SAITO ☒ _____

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RUSS SAITO ☒ _____

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RUSS SAITO ☒

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CHAIR

GORDON BRUCE ____

JOEL MATSUNAGA ____

RUSS SAITO X

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RUSS SAITO ____

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RUSS SAITO ☐

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RUSS SAITO

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RUSS SAITO ☐

WE911 BOARD VICE CHAIR VOTING BALLOT

Please place a check mark to the right of the person you wish to select. Please make only one selection.

VICE CHAIR

CATHERINE AWAKUNI ☒

GORDON BRUCE ☐

JEFF YAMANE ☐

PETE JAEGER ☐

ROY IREI ☐

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VICE CHAIR

CATHERINE AWAKUNI ____

GORDON BRUCE X

JEFF YAMANE ____

PETE JAEGER ____

ROY IREI X

WE911 BOARD VICE CHAIR VOTING BALLOT

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VICE CHAIR

CATHERINE AWAKUNI ____

GORDON BRUCE X

JEFF YAMANE ____

PETE JAEGER ____

ROY IREI ____